

**Minutes of the Annual General Meeting of Members
Robin Hood Theatre Company Limited
Thursday 10th December 2015
Robin hood Theatre, Averham**



1. In attendance 21 members were in attendance.
Board members in attendance: Dave Baliol-Key, Jean Baliol-Key, Carolyn Drury, Clive Harmston, Jean Lebeter, Geoff Morgan, Jackie Rogers, Mark Lebeter, Michael Jeffrey.
2. Apologies Apologies were received from 41 members and 1 non member
3. Minutes of the last AGM The minutes from 16th October 2014 were circulated and accepted with no questions from the members.
4. Annual Report of the Chairman Members were invited to ask questions.
 - On behalf of the Board, Dave Baliol-Key thanked Michael Jeffrey for his detailed fire report, which formed the basis of a good outcome.
 - He also said that our professional electrician had issued a certificate for all work completed by volunteers, on stage, in the auditorium and front of house. All the building's electrical work is finished apart from the wardrobe area.
5. Report of the Finance Director
Members were invited to ask questions.
 - Dave Baliol-Key asked if any of the company's productions had been over budget and Clive Harmston replied that they had not.
 - Paul McPherson asked what would be the lowest audience percentage to break even on costs. Geoff Morgan replied that it is quite low in terms of cost but that the Board preferred numbers over 75% and would be very unhappy with less than 50%. Extra performances had been discussed, over and above the 5 per production but it was felt that the result could be a dilution of audiences.
 - Clive Harmston felt that we should try a matinee, taking into consideration our audience demographic.
 - Paul McPherson asked if Saturday night performances were less well attended. Jean Lebeter replied that we usually sell out for that performance.
 - Dave Baliol-Key pointed out that our figures stand up very well in comparison with other Little Theatre Guild members with comparable theatres and productions.
 - Mark Lebeter felt that the fact that we need more car parking attendants than before the theatre closed in 2006, is a good indicator of audience size.
 - Dawn Bond asked if there is a more detailed breakdown of figures for each production and Clive Harmston replied that any member could request a copy of the production accounts.
6. Election of Directors to the Board 2015 -2016
 - The three Directors co opted during 2014-15 (Rachel Repper, Michael Jeffrey and Mark Lebeter) were required to stand officially. Rachel is not able to stand again. Mark and Michael, having been proposed and facing no opposition, were duly elected.
 - The three Directors standing down in rotation were recommended by the Board, as permitted by the Articles. There were no other nominations so they were duly reappointed to the Board.
 - Geoff Morgan said that the position vacated by Rachel Repper could be filled by invitation from the Board. He invited members present to apply if interested.
7. AOB
There were no comments or questions.
There being no other business, the meeting closed and members were invited to stay for refreshments.

Secretary Robin Hood Theatre Company Limited
Jean Baliol-Key
10th December 2015