

**Minutes of the Annual General Meeting of Members
Robin Hood Theatre Company Limited
Thursday 8th February 2018
Robin Hood Theatre, Averham**

In attendance 21 members were in attendance.

Board members in attendance: Dave Baliol-Key, Jean Baliol-Key, Clive Harmston, Jean Lebeter, Geoff Morgan, Jackie Rogers, Mark Lebeter, Michael Jeffrey, Rachel Repper, Martin Williams.

1. Apologies Apologies were received from 34 members

2. Minutes of the last AGM The minutes from Monday 20th February 2017 were circulated and accepted with no questions from the members.

3. Annual Report of the Chairman
4. Members were invited to ask questions.
 - David Baliol-Key pointed out that the mezzanine mentioned was not poorly constructed, but didn't meet with building regulation.

5. Report of the Finance Director
6. Members were invited to ask questions.
 - Speaking on behalf of Rebecca Smith, JBK asked why cast members were no longer required to purchase or make a contribution to their scripts. Jean Lebeter pointed out that it was usually the task of the director to collect the money and it was often difficult to get people to pay up. Also, Geoff Morgan felt that it is unfair on the actors
 - John Leventhall pointed out that we are short of technical staff to do set up and get out. Could the Board discuss tactics to recruit some more people? He suggested having an evening or weekend event so working people can participate. We could advertise the sessions and show people around.

7. Election of Directors to the Board
 - One Director, Rachel Repper, who was co-opted during 2016-17, was required to stand officially. Having been recommended by the Board and facing no opposition, she was duly elected.

 - The three Directors standing down in rotation (Clive Harmston, Mark Lebeter, Michael Jeffries) were recommended by the Board, as permitted by the Articles. There were no other nominations so they were duly reappointed to the Board.

8. AOB

- Nick Timms pointed out that now we are well equipped, we should have a security audit i.e. alarms, CCTV etc. Michael Jeffrey replied that it is on his agenda and that CCTV would be useful in light of 2 incidents in the carpark. He pointed out that alarms are expensive.
- Nick said that we need deterrents.
- Rachel Repper told the meeting that there are streams of funding, one of which is security. We could get training and help with looking at our infrastructure.
- Geoff Morgan said that one of our electricians had recommended an overhaul of our IT system, which would be beneficial for using cameras.
- John Leventhall said that a camera facing the stage would be useful during blackouts and to relay shows to FOH. It would be relatively inexpensive.
- Tony Smith asked about copyright but was assured that the cameras would be streaming, not recording.
- Andrew Boulton volunteered to do the work, liaising with DBK.
- Tony Smith suggested volunteers working front of house during shows should be readily identifiable ie with lanyards or badges.
- JBK pointed out that we did have a black/white dress code, but that seems to have collapsed.
- Jean Lebeter said that on reading the minutes for last year's meeting most of the points raised by members had been successfully addressed

Secretary Robin Hood Theatre Company Limited

Jean Baliol-Key

8th February 2018